

## NF FCP NOTICE FOR FY 2020

To: Administrators and FCP Preparers  
From: David Meadows  
RE: FCP for FY 2020  
Date: August 3, 2020

The FCP for nursing facilities participating in the Utah Medicaid program is due **Monday, Aug. 31, 2020 by 6 p.m.** at the office of the Utah Dept. of Health, Division of Financial of Medicaid and Health Financing, Bureau of Financial Services. The electronic copy in Excel is the official copy and must be received by the due date stated above.

The signature page, “Sch A Pg 1” (Schedule A Page 1), must be submitted in a separate email **and must be complete.** Sch A Pg 1 may be signed and scanned or signed electronically.

The Utah State Medicaid Plan, Attachment 4.19-D, Section 332 states (emphasis added):

“The FCP is due two months after the end of the reporting period.... The provider may request a 15-day extension **for extenuating circumstances.** The request must be made in writing prior to the due date. The State may grant a 15-day extension **only when justified.** **Failure to file timely FCPs can result in the withholding of payments** as described in Section 720.”

Any request for an extension must be received **before** the due date. If you believe you qualify for an extension, please submit a written request to me via email. My email address will be found at the end of this notice.

### REMINDERS:

- Workers Compensation costs are to be reported in cost category 010, Management and General, account number 220, and not in any “Payroll Taxes & Emp Benefits” lines.
- If ancillary services medical supplies expenses do not fit into any of the Ancillary Services Supplies/Other accounts, 080-112 through 080-117, put those expenses in account 080-490 and **submit the Miscellaneous Detail Schedule if required.**
- **The comment box** on Schedule D at Row 8 is enlarged and will wrap text! Please use it to explain daily rates that are above or below expected ranges – the cell will turn orange if that happens – or for differences between “FCP Patient Days” and “Patient Day Assessment Days”.
- **It is imperative that you disclose all related companies and employees.** Schedule C-2 has been altered to allow easier entry of related party information.

Please note the following from the Code of Federal Regulations:

42 CFR 455.104(d):

"Denial of Federal financial participation (FFP). FFP is not available in payments made to a provider or fiscal agent that fails to disclose ownership or control information as required by this section."

Please email the completed electronic forms and any included supporting documentation as indicated above to [dmeadows@utah.gov](mailto:dmeadows@utah.gov). You may also send any questions to the same email address, or call me at (801) 538-6790.